

Minutes of Langham Parish Council Meeting held on 20 May 2008

Attendance

Cllr R Hosmer
Cllr R Wright
Cllr J Higgins
Cllr F Mitchell
Cllr A Pickard
Cllr P Duncan
Cnty Cllr N Wainwright

1. Appointment of Chair for coming year

The clerk opening the meeting and requested a chair be appointed. Cllr Hosmer was proposed and accepted.

Cllr Higgins
Cllr Mitchell

Sue Renton Rural Community Council

The meeting was then closed to allow Sue Renton to advise the council of the project to assist vulnerable people within the community who do not access other like services. Those that may just need grass cutting or items collected from Oakham, the project would like the Parish Council to advise and assist the project. The meeting felt this was a good idea, it was highlighted the pensioners lunch at school had now stopped, the reason for this is unknown. The clerk will await contact from the project.

The meeting was then re-opened.

2. Apologies

Were received from Cllr Kirk who is attending a British Legion meeting, Cllr Bailey at a PCC meeting, Cllr Duncan is away. No apologies were received from Cllr Crouch. Apologies received were accepted.

Cllr Higgins
Cllr Wright

3. Co-Option of Andrew Pickard

All were in agreement.

Cllr Mitchell
Cllr Wright

4. Declarations of Interests

None were received

5. Minutes of meeting held on 25th March 2008

Minutes were signed as correct.

Cllr Wright
Cllr Mitchell

6. Matters arising

- a) There is no update on the re-siting of the Post Box outside of the Village Hall. Clerk to follow up with Royal Mail. AW
- b) The new stables located on Manor Lane are portable field shelters therefore do not require any planning approval.

7. Correspondence

- a) Rutland County Council Highways dept have written regarding highway signage principals and the reduction of street clutter. Cnty Cllr Wainwright informed the meeting of this policy, as work is carried out on the highways of the county street signs would be reviewed following consultation with the Parish Council. The policy will also check the implementation of new signage. Cllr Wainwright also advised of the new speed indicative signs that are available, RCC will part fund cost being £1,500 to PC. The Melton Road sign could be changed. Clerk to write to highways regarding signage, budget for speed sign in 2009-10.
- b) Cllr Mitchell highlighted the speeding of drivers on Cold Overton Road and the possibility of increased traffic if Gates Nurseries successfully apply for an extension to the garden centre. A section 106 for traffic calming could be applied to any planning application, Cllr Mitchell to discuss with engineers a possible solution to slow traffic. Clerk to follow up Melton Borough Council planning dept re advisory if further application is forthcoming.
- c) CPRE AGM is to be held on 22 June 2008, Cllr Wright and Cllr Higgins are to attend.
- d) Crimestoppers have applied for a grant, the meeting decided on £25

Cllr Higgins
Cllr Mitchell

- e) Rutland Citizen's Advice Bureau has applied for a grant, the meeting decided on £50.

Cllr Higgins
Cllr Mitchell

f) A thank you letter was received for Langham News.

8. Finance

The clerk attended an audit seminar last week hosted by the new auditors Clement Keys. The auditor's highlighted the need for a risk register for all councils. The meeting felt our insurance schedule covers most risks and that we should not over burden ourselves with this item.

- a) The mileage rate for clerks audit seminar trip was agreed as per NJC rates of 58.7p per mile.

Cllr Pickard
Cllr Higgins

The insurance is due on 1st June, along with the present insurers Allianz whose quote was £1,333.00 another quote from Norwich Union was obtained of £1082 or £1028 if a three year agreement is entered into, questions were raised regarding this, clerk is to ascertain if premium will stay the same. All were in agreement to go ahead with Norwich Union insurance.

Cllr Mitchell
Cllr Pickard

An increase for Glyn Hubbard for mowing the village was discussed, it was felt direct discussion to ascertain actual costs would be appropriate. Cllr Hosmer to agree revised increase with Glyn Hubbard up to value of £100 per cut.

- b) The finance report was agreed. A chairman's fund of £100 was agreed.

Cllr Higgins
Cllr Mitchell

- c) Internal auditor had itemised a few minor improvements to the accounting system, which had already been implemented. Thanks were given to the Clerk for the audit.

- d) External Audit Report – Audit report was read, agreed by all councillors and signed by the Chairman. The publication of audit will begin on 9th June for 21 working days.

Langham Parish Council
 Finances April 2008 -March 2009

The financial year is divided into six two-month periods.

	2008-09	Year to date:			Current period: 1		
	Budget	Budget	Actual	Variance	Budget	Actual	Variance
INCOME							
Precept:	16,000.00	2,666.67	16,000.00	13,333.33	2,666.67	16,000.00	13,333.33
Grass Cutting:	1,000.00	166.67		-166.67	166.67		-166.67
Street Lights:	700.00	116.67		-116.67	116.67		-116.67
Burial Ground:	600.00	100.00	240.00	140.00	100.00	240.00	140.00
Admin fees:							
Insurance:							
Sundries:							
Interest:			66.78	66.78			
VAT:	1,000.00	166.67		-166.67	166.67		-166.67
TOTAL:	19,300.00	3,216.67	16,306.78	13,090.11	3,216.67	16,240.00	13,023.33
EXPENSES:							
Clerk's Salary:	2,400.00	400.00	377.04	22.96	400.00	377.04	22.96
Clerk's Expenses:	150.00	25.00	38.66	-13.66	25.00	38.66	-13.66
Street Lights:	4,230.00	705.00	1,803.14	-1,098.14	705.00	1,803.14	-1,098.14
Burial Ground RCC:	600.00	100.00	120.00	-20.00	100.00	120.00	-20.00
Grounds & Open Space:	7,100.00	1,183.33	986.98	196.35	1,183.33	986.98	196.35
Insurance:	1,000.00	166.67		166.67	166.67		166.67
Admin:							
Sundries:	500.00	83.33		83.33	83.33		83.33
Recreation Ground:	850.00	141.67		141.67	141.67		141.67
Grants:	1,700.00	283.33		283.33	283.33		283.33
Bus Shelter:							
Audit:	150.00	25.00		25.00	25.00		25.00
Subscriptions:	400.00	66.67	302.37	-235.70	66.67	302.37	-235.70
Hall Rental:	120.00	20.00		20.00	20.00		20.00
Chairmans Fund:	100.00	16.67		16.67	16.67		16.67
Contingency:							
Post Office:							
VAT:			336.30	-336.30		336.30	-336.30
TOTAL:	19,300.00	3,216.67	3,964.49	-747.82	3,216.67	3,964.49	-747.82
OVERALL SURPLUS/DEFICIT:			12,342.29	12,342.29		12,275.51	12,275.51

Current a/c: at 1 Apr 07: 1,983.45
 Deposit a/c: at 1 Apr 07: 8,544.25
 Opening balance: 10,527.70

Income to date: 16,306.78
 Expenditure to date: 3,964.49 (Including invoices for £823.20 requiring approval)
 Surplus/deficit to date: 12,342.29
 Bank balance at 21 May 08: 22,869.99 (Current: £14,258.96 Deposit: £8,611.03)

Invoices from this period to be authorised this month:

Salary: 203.20
 Grass Cutting: 620.00
823.20

9. Planning

- a) Cllr Mitchell advised Islington Lodge has now been granted.
- b) 30 Church Street application was discussed as the planning committee felt it was a badly designed application, which would have vastly increased the size of the property on the plot.
- c) Hawksmead Development of Oakham North. Several of the councillors had been to the presentations at Oakham Castle and Barleythorpe, and had concerns regarding the infrastructure of the town. Stress would be placed on doctors, schools, parking especially at the railway station, if such a large development went ahead. This would make Oakham into a commuter town not a green oasis surrounded by other commuter towns.

Cnty Cllr Wainwright stated the Local Development Framework for Rutland will not be complete for another 2-3 years, this will provide a 20 year vision for the county. Hawksmead could have plans through before LDF is approved. It was agreed to invite a presentation to the village.

Planning Report - May 2008

Date	Ref No	Address	Proposal	Granted/Ref used
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GRANTED

Oct-07	FUL/2007/0970/MT	HMP Ashwell	2 Storey residential block	G
18-Feb-2008	FUL/2008/0120/NT	35 Church Street	Replacement windows	G
27-Feb-2008	CAT/2008/0133/MT	25 Harewood Close	Trim Willow	G
18-Mar-2008	Ful/2008/0206/NT	17 Orchard Road	Conservatory	G
		Land at Ranksborough		
	FUL/2008/0221/NH	Farm	Change of Use	G
	LBA/2008/0121/NT		Replacement windows	G
		23 Lodge Park,		
	FUL/2008/0128/JR	Ranksborough	Summerhouse	G
			Remove branch	
	CAT/2008/0148/MT	5 Ruddle Way	Beech	G
		Langham CE Primary		
	CAT/2008/0187/NT	School	Fell 5 Leylandii Trees	G

UNDECIDED

25-Mar-2008	FUL/2008/0132/NT	Islington Lodge	Shed and brick wall	
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		The Black Horse, 12 Church Street	Extension to form new dwelling
31-Mar-2008	FUL/2007/0763/NH	30 Church Street	Extension to garage and replace windows
12/05/2008	CAT/2008/0422/NT	Steels Cottage, 40 Church Street	Fell 2 Leylandii and 1 Maple.

10. Report of any sub committee

- a) Burial Ground committee need to meet to discuss a price increase.
- b) Playfield has had a few problems with rubbish. A regular group are now playing football on a Sunday at the site. Cllr Mitchell would attempt to visit on Sunday to meet this group.
- c) Planning committee attended a training session at Rutland County Council, which proved they were all efficient in their views. They now have tri scale rulers for measuring plans.

11. Report from any meeting attended on behalf of Parish Council

None

12. Proposed Welcome Card

The layout of the card was circulated, it was felt the details of local organisations would have to be correct and to also include the Parish Council, School, Langham News, Burial ground, Ranksborough Residents Assoc Donation to be provided by Chairman's Fund.

13. Matters Arising from Parish meeting

- a) The weight limit on Burley Road is 7.5t although this does not prevent lorries delivering along that route. Cnty Cllr Wainwright will discuss with the developers of Ashwell Prison, as this may be where most of the heavy traffic is heading to/from.
- b) Cllr Higgins was concerned at the lack of support from local residents at the meeting. The possibility of drinks beforehand was discussed and also setting the date at January meeting so publication would be in Langham News.
- c) Brook maintenance - reminders need to be printed in Langham News for riparian owners to attend to their banks. Cllr Hosmer is to check Well Street bridge, Church Street bridge and along side the footpath, which were cleared in 2006.

14. Date of Next meeting and Items for next meetings agenda

Tuesday 29th July 2008.

15. Any other business

- a) The hedge along the churchyard wall has grown considerably and needs to be attended to as causing obstruction of traffic. No further update on repairs to wall, further reminder to be sent.
- b) Cnty Cllr Wainwright is to write the next Langham News article. Cllr Wright to email a copy to him for information.
- c) Cllr Higgins was concerned the Parish Service has not happened for a number of years. A service was held in October for local organisations, which has replaced the Parish Service.
- d) A response from the Village Hall regarding the offer of a seat is to be checked by the clerk.

Meeting closed at 9.30pm